

IRENE CHARNOCK

BY-LAWS
OF THE
SOUTHERN CALIFORNIA
CHAPTER
OF THE
SIERRA CLUB



(AS AMENDED MARCH 9TH, 1936)

With handwritten notes, possibly later amendments,
by Irene Charnock.

**BY-LAWS OF THE
SOUTHERN CALIFORNIA CHAPTER OF
THE SIERRA CLUB**

(As Amended March 9, 1936)

ARTICLE I.—NAME

The name of this organization shall be the Southern California Chapter of the Sierra Club.

ARTICLE II—PURPOSES

To promote the interests and influence of the Sierra Club in every possible way and make it a power for good in this section of the State; to explore and enjoy the mountains, deserts and beaches of Southern California; to arouse public interest in them; to stimulate in our members and in our citizens a sense of personal responsibility in the preservation of forests and natural features of our State; to carry on the work of conservation so ably begun by our first President, John Muir, and to assist the Federal and State Governments in their park service and conservation plans.

ARTICLE III—PLACE OF BUSINESS

Los Angeles, California.

ARTICLE IV—MEMBERSHIP

All applications for membership shall be made to the Secretary of the Sierra Club in San Francisco. The applications for membership shall be accompanied by the written in-

dorsement of a member of the Club in good standing or by written references satisfactory to the Secretary and by the admission fee and dues as required by the By-Laws of the Sierra Club.

ARTICLE V—EXECUTIVE COMMITTEE

Section A—Definition—The government of this Chapter shall be vested in nine of its members to be known as the Executive Committee.

Section B—Term of Office—The members of the Executive Committee shall enter upon their term of office on the first Monday in December following their election, or on the date of the organization meeting as covered in Sec. C, Article V, and shall elect forthwith the officers noted in said Section, who shall be the officers of this Chapter and shall hold office for one year or until their successors have been elected and qualified.

Section C—Election of Officers—The Executive Committee shall, at the regular December meeting, elect by ballot from its members a chairman, vice-chairman, a secretary, and a treasurer. A majority vote shall be necessary for election. The organization meeting shall be held on the first Monday in December following the election of the Executive Committee, but may be held earlier if deemed necessary so as not to conflict with the December meeting of the Board of Directors in San Francisco.

Section D—Meeting Dates—The Executive Committee shall meet to transact the business of this Chapter on the first Monday of every month, except that the meetings for July and August may be omitted by prior action of the Committee. Should the regular meeting date fall on a holiday, then the Executive Committee, at a previous meeting, shall determine the date on which the meeting shall be held.

Special meetings may be called by the Chairman or by any three members of the Committee.

Section E—Quorum. Vacancy—Five members shall constitute a quorum for the transaction of business.

Should any vacancy occur on the Executive Committee it shall be filled by the Executive Committee at its next regular meeting, by appointment of the next highest available candidate on the last previous ballot.

Section F—Nomination and Election of Succeeding Committee—At the September meeting each year, the Executive Committee shall choose by ballot a nominating committee of five members of this Chapter, who are not members of the Executive Committee.

The Nominating Committee shall select from the membership of this Chapter the names of eighteen persons as candidates for the Executive Committee for the year beginning in December. These eighteen candidates shall not include more than seven of the incumbent

members of the Executive Committee.

Printed ballot showing the names of these eighteen candidates, together with return envelope, shall be mailed to each member of this Chapter not later than October 15. A place for the member's name shall be printed on the ballot envelope and no ballot shall be counted unless the member's signature appears in such blank; and a statement to such effect shall be printed upon the ballot together with instructions that it must be returned by November 15.

At the November meeting, the chairman of the Executive Committee shall appoint a committee consisting of three or more members of this Chapter whose names do not appear on the ballot, to count and tabulate the votes for members of the new Executive Committee, and to make a report of its findings to the Chairman of the Executive Committee.

The nine members receiving the highest number of votes shall be declared elected. It shall be the duty of the Secretary, upon authorization of the Chairman, to notify the successful candidates of their election.

Sec. G—Directors of the Sierra Club—Directors of the Sierra Club residing in the geographical district covered by this Chapter shall be ex-officio members of the Executive Committee of the Southern California Chapter.

ARTICLE VI—DUTIES OF OFFICERS

Section A—Chairman—The Chairman shall

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have general supervision over the affairs of this Chapter; shall preside at all meetings of the Chapter and of the Executive Committee; enforce the By-Laws and call special meetings when necessary.

Shall, with the advice and consent of the Executive Committee, appoint the following standing committees:

Schedule Committee
Membership Committee
Publicity Committee
Muir Lodge Committee
Winter Sports Committee
State Parks Committee

Conservation Committee

and such other committees as may be determined upon from time to time by the Executive Committee. Standing committees shall hold office until the end of the fiscal year in which they are appointed, or until their successors have been appointed and qualified.

Shall, with the advice and consent of the Executive Committee, appoint one member of the Harwood Supervisory Board for a term of three years, except that within thirty days after adoption of these By-Laws the Chairman shall appoint three members to serve the remainder of their one, two and three year terms respectively.

Shall attend semi-annual meetings of the Board of Directors in San Francisco, and make a report on the affairs of the Southern California Chapter. The Executive Committee

shall appropriate a reasonable sum to defray the expenses of the Chairman on these trips.

Shall not be eligible for more than two consecutive terms.

Sec. B—Vice-Chairman—During the absence or disability of the Chairman, the Vice-Chairman shall act in his place.

Sec. C—Secretary—The Secretary shall keep an exact record of the proceedings of the Executive Committee; have custody of the records of the Chapter; give notice to the members of the Executive Committee, Chairman of standing committees and Sections, and Directors residing in Southern California of all meetings of the Executive Committee; and attend to the correspondence, under the direction of the Chairman of the Executive Committee.

Sec. D—Treasurer—Under the general supervision of the Executive Committee, the Treasurer shall have the custody of the funds of this Chapter, and keep an accurate record thereof; make disbursements, when authorized by the Executive Committee; submit a report of receipts and disbursements at the monthly meetings of the Executive Committee.

ARTICLE VII—STANDING COMMITTEES

Section A—Schedule Committee—The Schedule Committee shall consist of not less than seven members. Shall be responsible for the programing of all trips, entertainment and other activities of this Chapter.

Shall publish a schedule of such activities at regular intervals. Shall appoint leaders for all scheduled trips and other activities and such other duties as may be assigned by the Executive Committee.

Shall be responsible for the qualifications of leaders and assistants appointed by them.

Sec. B—Membership Committee—The Membership Committee shall consist of five or more members of this Chapter whose duty it shall be to take suitable steps to extend the membership of the Club and the Chapter.

Shall investigate all applicants for membership submitted to the Chapter and make recommendations accordingly.

Shall endeavor to have at least one of its members present at all functions of the Chapter to welcome new members, visitors and friends.

Sec. C—Publicity Committee—The Publicity Committee shall be responsible for all publications and publicity of the Chapter, except the publication of the Schedule.

Shall, where deemed advisable, cause to be inserted in the newspapers and other news distributing media, items the publication of which may be of benefit to the Club and the Chapter.

Sec. D—Muir Lodge Committee—The Muir Lodge Committee shall consist of not less than seven members. Shall be responsible for all

matters pertaining to the maintenance, operation and protection of Muir Lodge. Shall plan for, and make recommendations for such permanent improvements and major repairs as they deem advisable and, upon authorization by the Executive Committee, make such permanent improvements and major repairs.

Sec. E—Winter Sports Committee—The Winter Sports Committee shall consist of not less than three members.

Shall promote interest in winter sports.

Shall, in cooperation with the Schedule Committee, plan and conduct trips the object of which shall be the enjoyment of winter sports.

Sec. F—State Parks Committee—The State Parks Committee shall keep informed of developments in the State Parks program of California, as well as such other public matters as may be of interest to this Chapter.

Sec. G—Reports—All standing committee chairmen shall, when possible, attend regular meetings of the Executive Committee and make reports thereto.

ARTICLE VIII—SECTIONS

Section A—Definition—A Section shall consist of a group of Sierra Club members primarily interested in some particular activity such as rock climbing, etc., or a group of members having similar interests.

Sec. B—Formation—A Section may be formed within this Chapter, upon application

to and approval of the Executive Committee, for the purpose of developing some particular activity within the Chapter that is not at variance with the purposes of the Club and tends toward furthering the interests of the Chapter.

Sec. C—Government—A Section may be self-governing insofar as concerns their own activities, but must in all things conform to the By-Laws of this Chapter and the main Club and will at all times be subject to regulation by the Executive Committee.

The By-Laws of Sections must be approved by the Executive Committee.

Sec. D—Finances—All financial transactions must be reported to the Treasurer of the Chapter in a manner similar to that required of Committees.

No Section shall acquire property except in the name of the Sierra Club and with the approval of the Executive Committee.

Sec. E—Reports—Section Chairmen shall when possible attend regular meetings of the Executive Committee and make reports thereto.

ARTICLE IX—HARWOOD LODGE, HARWOOD SUPERVISORY BOARD

Section A—Harwood Lodge shall be governed by a board of three members of this Chapter, to be known as "Harwood Supervisory Board." This Board shall be appointed by the Chairman of the Executive Committee and be responsible to the Executive Committee. Each

member shall serve a term of three years, one member to be replaced each year, as covered in Article VI, Sec. A.

The senior member of this Board shall act as its chairman.

The Chairman of this Board, or his representative, shall attend regular meetings of the Executive Committee.

Sec. B—Shall be responsible for all matters pertaining to the maintenance, operation and protection of Harwood Lodge. Shall plan for and make recommendations for such permanent improvements and major repairs as they deem advisable, and upon authorization by the Executive Committee, make such improvements and major repairs.

Sec. C—Shall appoint a chairman of a House Committee who will in turn appoint a committee of not less than seven members who will have supervision over the operation of the Lodge as directed by the Supervisory Board. This chairman shall be an ex-officio member of the Supervisory Board.

ARTICLE X—FUNDS

Section A—All moneys collected or received in the business of this Chapter shall be accounted for and deposited with the Treasurer, unless otherwise authorized.

Sec. B—Trail Fund—A fee of five cents per day or fraction thereof per person shall be collected on all scheduled trips from both mem-

bers and guests to help defray the expenses of Chapter activities.

It shall be the duty of the leader to collect such fee.

ARTICLE XI—AUDITOR

At the December meeting of each year, the Executive Committee shall appoint an Auditor, who shall examine the books of the Treasurer and report his findings at the January meeting.

ARTICLE XII—DIRECTORS

At the ~~February~~ meeting, the Executive Committee shall choose candidates for the Board of Directors and send names to the Nominating Committee, care of the Secretary of the Sierra Club in San Francisco.

ARTICLE XIII—ORDER OF BUSINESS

At meetings of the Executive Committee, the following order of business shall prevail, viz:

Minutes of previous meeting.

Reports of Officers.

Reports of Standing Committees and Sections.

Reports of Special Committees.

Unfinished business.

New business.

Adjournment.

ARTICLE XIV—AMENDING BY-LAWS

These By-Laws may be amended by the Ex-

ecutive Committee at any regular meeting, provided that the proposed changes have been read at a previous regular meeting of the Committee.

When the proposed amendment is submitted to the Executive Committee for final action, it must receive six affirmative votes before becoming a part of these By-Laws.

ARTICLE XV—BY-LAWS OF SIERRA CLUB

In case of any variance between these By-Laws and those of the Sierra Club of California, the latter shall govern.

Art. XIV

Amendments may be proposed either by the Exec Com or by a petition to the Exec. " signed by at least 75 members in good standing. The Ex Com shall thereupon submit the proposed amend. to a vote of the membership. If the major. of votes cast are in aff, the amendment shall be incorporated in these By-laws. Failing to receive a maj. vote, the am. shall be considered defeated.